

Lebanon Valley Conservancy, Inc.

770 Cumberland St. Suite A
Lebanon PA 17042
717-273-6400

July 15th 2022

RA-EPSCROWATERSHEDGR@pa.gov
William Severs, Watershed Manager
Department of Environmental Protection
South-central Regional Office
909 Elmerton Avenue | Harrisburg, PA 17110

Subject: C990000639, Submission of Application for Reimbursement

Application for Reimbursement, Grant Document/Contract Number C990000639, Water Quality Improvement Grant, "**Snitz Creek No. 2, Quittapahilla Watershed**", Lebanon Valley Conservancy, Inc.

Dear Mr. William Severs:

Enclosed please find our Application for Reimbursement report for Snitz Creek No. 2. Report is for the period 04/01/22 to 06/30/22. Work Progress Report is under a separate submittal for 2nd Quarter 2022.

Report includes the following forms and documents:

- DEP Work Progress Form Report.
- Application for Reimbursement Form-one page for signature
- Application for Reimbursement Form-supplemental sheet
- Invoices and Invoice Accounting for Grant.

If you have any questions, please contact me at 717 821 2021 or email me.

Sincerely;



Edward B. Gibble
LVC BOD

Work Progress Report (Complete for Each Deliverable – Including those with no activity)

DEP Project Advisor: William Severs Report Period: 04/01/22 to 06/30/22

Grantee: Lebanon Valley Conservancy Inc. Document Number: C990000639

Project Name: Snitz Creek No. 2, Quittpahilla Watershed

This Progress Report completed by: (name): Edward Gibble

Deliverable #: 1 Deliverable Title: Snitz Creek Project #2-Design and Permitting

Deliverable % Complete and Status:

Deliverable % complete: 67%. Task 1, Existing Conditions Survey and Base Map is 100% complete this report, Task 2, Hydraulic and Hydraulic Analysis, utilizing HEC-HMS model for peak discharge and calibrated, has been run. Task 4, Preliminary Design, plans have been presented to Landowners with no outstanding issues. Meetings were held

Deliverable #: 1 continued Deliverable Title: Snitz Creek Project #2-Design and Permitting

Deliverable % Complete and Status:

with community and landowners channel changes and property lines were accepted. Task 5, Final Design, plans are being completed expected end of June. Task 6, Local, State and Federal Permitting, Pre-application walk through with Army C of E and Lebanon County CD was completed.

Deliverable #: N/A Deliverable Title: _____

Deliverable % Complete and Status:

Deliverable #: N/A Deliverable Title: _____

Deliverable % Complete and Status:

**If the project has more than four deliverables, this page may be duplicated.

Proposed Activities for Next Quarter: Finish Task 2, Hydraulic and Hydraulic Analysis, Continue on Task 5 Final Design and Construction Docs. Work on Task 6, Local, State and Federal permit Applications.



Invoice Date: 07/15/22
Invoice No.: 00639-7
Invoice Amount: \$ 46,130.70

APPLICATION FOR REIMBURSEMENT

Grant Program: Growing Greener I SMCRA AMD Water Quality Improvement Projects

(This section completed by Grantee)

Project Title: Snitz Creek No. 2, Quittpahilla Watershed
Document #: C990000639 Vendor #: 758236
Payable To (Grantee): Lebanon Valley Conservancy, Inc
Point of Contact: Edward Gibble Phone Number: 717 821 2021 (cell)
Partner Bank Type (e.g. BN01, BN02, etc.): BN04
Invoice Period (Month, Day, Year): 04/01/2022 to 06/30/2022

EXPENDITURES:

Total Grant Expenditures for this period: \$ 46,130.70
Balance of Working Capital Before this Invoice: \$-0-
% Funds Expended (DEP Grants Center Will Complete): _____ %
Match Contribution: \$-0-

AMOUNT OF REIMBURSEMENT: \$ 46,130.70

All related backup to this invoice is stored in the electronic ESA file for audit purposes.

GRANTEE SIGNATURE:

I declare the above to be a true and accurate statement.

Edward B. Gibble LVC BOD/PM 07/15/22
Signature Title Date

NOTE: REIMBURSEMENT REQUEST WILL NOT BE PROCESSED FOR PAYMENT WITHOUT A PROGRESS REPORT AND SUPPLEMENTAL SHEET.

(This section to be completed by DEP Staff)

Approved by: _____	Recommended Payment: \$ _____
Title: <u>DEP Grants Center Management Staff</u>	Recommended by: _____ <small>Project Advisor Name</small>
Date Approved: _____	Date Recommended: _____

APPLICATION FOR REIMBURSEMENT – SUPPLEMENTAL SHEET

Document # C990000639

Invoice Period: April 1, 2022 to June 30, 2022

(Indicate month, day and year that work was performed.)

EXPENDITURES: (Attach invoices, receipts, logs, or other documentation)

A. Salaries/Benefits

	Name and/or Title	Hours	x	Rate	=
1.	<u>Executive Director LVC, Laurie Crawford</u>	_____		_____	_____
2.	_____	_____		_____	_____
3.	_____	_____		_____	_____
Subtotal					\$ _____

B. Travel*

1.	Car: <u>\$0.545</u> miles x _____ per mile = \$ _____				
2.	Other (indicate): _____			\$ _____	
Subtotal					\$ _____

C. Equipment/Supplies (list)

1.	<u>N/A</u>	\$ _____			
2.	_____	\$ _____			
3.	_____	\$ _____			
Subtotal					\$ _____

D. Administrative (list actual expenses)

1.	<u>Office Rent</u>	\$ _____			
2.	<u>Printing/Copying/Postage</u>	\$ _____			
3.	<u>Telephone/internet</u>	\$ _____			
4.	<u>Insurance</u>	\$ _____			
5.	<u>Accounting/Book Keeper LVC, Karen Gerhart,</u>	\$ _____			
6.	<u>Executive Director</u>	\$ _____			
Subtotal:					\$ _____

E. Contractual Services (list contractor name)

1.	<u>Clear Creeks Consulting (Prime Contractor)</u>	\$46,130.70			
2.	<u>Ellis Lee and Hostetter (Taxes, Audit, Payroll)</u>	\$ _____			
3.	_____	\$ _____			
4.	_____	\$ _____			
Subtotal:					\$ <u>46,130.70</u>

F. Construction (list company name)

1.	<u>N/A</u>	\$ _____			
2.	_____	\$ _____			
3.	_____	\$ _____			
4.	_____	\$ _____			
Subtotal:					\$ _____

*Limited to state rates unless otherwise noted in agreement

EXPENDITURES: (continued)

G. Other (list)

- 1. None \$ _____
- 2. _____ \$ _____

Subtotal: \$ _____

TOTAL GRANT EXPENDITURES: \$ 46,130.70

MATCH CONTRIBUTION:

	CASH	IN-KIND
A. Salaries/Benefits	\$ <u>Not Required</u>	\$ <u>Not Required</u>
B. Travel	\$ _____	\$ _____
C. Equipment/supplies	\$ _____	\$ _____
D. Administrative	\$ _____	\$ _____
E. Contractual Services	\$ _____	\$ _____
F. Construction	\$ _____	\$ _____
G. Other	\$ _____	\$ _____
Subtotal:	\$ _____	Subtotal \$ _____
		Total: \$ _____

Lebanon Valley Conservancy, Inc.

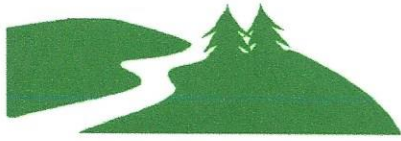
Note: A new line item, Executive Director, was added to Admin Category by Jineen's review.

Invoice # 7 Project Cost Invoice for Reimbursement ending 06/30/22 Project award: 10/16/2018 GG Grant document number: C990000639
Snitz Creek Project #2 - Design and Permitting (WQIP Along the Mariner East 2 Pipeline) Billing for Period for LVC 4/1/2022 6/30/2022

Date: 7/15/2022

Category	Task or Item	\$/mon	Units Invoiced	Description	Billing for Period
			Units	Cost per Unit(Rate)	Grant Request
			Hrs		
Salaries/Benefits-Grantee Staff Only	Executive Director		0.00	\$ 24.64	\$ -
Subtotal					\$ -
Travel					
Miles			0	\$ 0.545	\$ -
Meals					\$ -
Logging					\$ -
Subtotal					\$ -
Equipment & Supplies					
Subtotal					\$ -
Administration					
Lebanon Valley Conservancy			Months		
Office rent			0	\$ 37,500.00	\$ -
Printing, copying, postage			0	\$ 57,500.00	\$ -
Telephone, internet web			0	\$ 39,740.00	\$ -
Insurance			0	\$ 46,250.00	\$ -
Accounting Book Keeper of LVC					\$ -
Executive Director	Book Keeping and Accounting for LVC (Unit:hrs)			\$ 22.40	\$ -
Subtotal	Added line item to move hrs from		0.00	\$ 24.64	\$ -
Contractual	Salary to Admin for correction of				\$ -
Contractor Salaries	Grant time category for rules per Jineen B on 10/10/19				
Clear Creeks Consulting (Prime Contractor)				Previously billed	
	1 Existing Conditions Survey and Base Map Preparation		1	\$ 5,600.00	\$ -
	3 Field Studies and Design Criteria		1	\$ 3,500.00	\$ -
	4 Preliminary Design		1	\$ 12,150.00	\$ -
	5 Final Design, Design Report and Construction Documents		1	\$ -	\$ 40,300.00
	6 Local, State and Federal Permitting		1	\$ 5,555.62	\$ 3,346.70
Environmental Planning and Restoration, Inc (Subcontractor #1)					
	1 Existing Conditions Survey and Base Map Preparation		1	\$ 400.00	\$ -
	2 Hydrologic and Hydraulic Analysis		1	\$ 5,796.00	\$ 2,484.00
	Preliminary Design CADD		1		
	Final Design CADD, Erosion & Sediment Control Plans, H&H Report		1		
	Environmental and Cultural Assessments		1		
Other Contractual					
Foothills Consulting (Subcontractor #2)					
Ellis Lee Hossetter-Audit, IRS & State Filings	Field Run Topographic Survey and Survey Data Compilation		1	\$ 21,111.00	\$ -
Subtotal			0	\$ 15.62	\$ -
Construction					\$ 46,130.70
Materials					
Labor					
Other					
Subtotal					
Total					\$ 46,130.70
Clear Creeks Contractual Total=					\$ -
LVC amount on total invoice for					\$ 46,130.70
Salary, Admin & Contractual=					\$ -
Total=					\$ 46,130.70

S.B. Helle 7-15-22



CLEAR CREEKS CONSULTING

1317 Knopp Road, Jarrettsville, Maryland 21084

(410) 692-2164

July 1, 2022

Mr. Ned Gibble
Lebanon Valley Conservancy
752 Willow Street, Suite E
Lebanon, PA 17046

Re: Project – Snitz Creek 2
Invoice # 2022-07

Professional Services rendered from April 1, 2022, through June 30, 2022.

Task	Contract Budget	Percent Complete To Date	Amount this Billing	Amount Billed To Date
1 - Topographic Survey and Base Map Preparation	\$27,111.00	100%	\$0.00	\$27,111.00
2 - Hydrologic and Hydraulic Analysis	\$27,600.00	30%	\$2,484.00	\$8,280.00
3 - Field Studies and Design Criteria	\$3,500.00	100%	\$0.00	\$3,500.00
4 - Preliminary Design	\$12,150.00	100%	\$0.00	\$12,150.00
5 – Final Design and Construction Documents	\$57,000.00	70.7%	\$40,300.00	\$40,300.00
6 – Local, state & federal permit applications	\$23,778.00	17.9%	\$3,346.70	\$7,622.32
Subtotal	\$151,139.00	65.5%	\$46,130.70	\$98,963.32
Direct Expenses	Included	NA	NA	NA
Total	\$151,139.00	65.5%	\$46,130.70	\$98,963.32

% Complete 65.5%
 Total Billed \$98,963.32
 Total Remaining \$52,175.68

Total Invoice Amount \$46,130.70

Kindly remit payment to Clear Creeks Consulting at the above address within 30 days of the receipt of this invoice. If you have any questions please call us at (410) 692-2164.

*approved for payment as soon as DEP
payment is received from application
for Reimbursement*

*Edward B. Gibble
7-15-22*

Snitz Creek Project #2 - Design and Permitting (WQIP Along the Mariner East 2 Pipeline)

TLVC Accounting of Invoices for payment for Snitz 7/15/2022	Working Capital Provided=	Payments to Clear Creeks to date-->	Project Budget Total	% complete \$
Clear Creeks invoice #	Amount Invoiced	Amount Paid by DEP	Used WC to pay CC, DEP pd LVC on 12/15/20	
invoice 1	26,611.00	1 \$26,611.00		
invoice 2	631.12	1 \$631.12		
No new invoices to date-on hold since 7/22/19 -7/12/20				
Invoice # 3 for work 6/26/19 through 7/20/19 was received 8/19/19 and not included in above.				
invoice 3	2,354.80	2 \$2,354.80		
No invoice for 2nd, 3rd & 4th qtr.				
invoice 4 (no invoice from CC, only LVC is submitting admin)	-			
invoice 5 (none LVC only)				
invoice 6	23,235.70	\$ 23,235.70		
invoice 7	46,130.70			
Total		\$ 98,963.32	\$ 151,139.00	65%
TLVC Salary, Administration and Contractual for LVC invoice #				
invoice 1	2,692.26	1 \$ 2,692.26		DEP Inv # Invoice 1
invoice 2	754.13	2 \$754.13		Invoice 2
invoice 3	1,026.85	3 \$ 1,026.85		Invoice 3
No invoice for 2nd qtr				
invoice 4	2,223.29	4 \$ 2,223.29		Invoice 4
invoice 5	513.94			Invoice 5
invoice 6	744.53			Invoice 6
Total		\$ 7,955.00	\$ 7,955.00	100%
Grand Total invoiced to DEP as 07/15/22		\$ 106,918.32	\$ 159,094.00	67%
Notes:				
We will be reimbursed 100% until reaching 85% of total project amount including WC of our billings to DEP. At project close out the remaining 15% will be paid.				
85% of	\$ 159,094.00		LVC Remaining=	\$ -
Signed Sales agree with Kralls on 1/4/22 with closing 4/22/22			CC Remaining =	\$ 52,175.68

EBB 7-15-22