

Lebanon Valley Conservancy, Inc.

770 Cumberland St. Suite A

Lebanon PA 17042

717-273-6400

October 15th 2022

RA-EPSCROWATERSHEDGR@pa.gov
Stephen Chervenyak, Watershed Manager
Department of Environmental Protection
South-central Regional Office
909 Elmerton Avenue | Harrisburg, PA 17110

Subject: C990000639, Submission of Application for Reimbursement

Application for Reimbursement, Grant Document/Contract Number C990000639, Water Quality Improvement Grant, "**Snitz Creek No. 2, Quittapahilla Watershed**", Lebanon Valley Conservancy, Inc.

Dear Mr. Stephen Chervenyak:

Enclosed please find our Application for Reimbursement report for Snitz Creek No. 2. Report is for the period 07/01/22 to 09/30/22. Work Progress Report is under a separate submittal for 3rd Quarter 2022.

Report includes the following forms and documents:

- DEP Work Progress Form Report.
- Application for Reimbursement Form-one page for signature
- Application for Reimbursement Form-supplemental sheet
- Invoices and Invoice Accounting for Grant.

If you have any questions, please contact me at 717 821 2021 or email me.

Sincerely;



Edward B. Gibble
LVC BOD



Invoice Date: 10/15/22
 Invoice No.: 00639-8
 Invoice Amount: \$ 27,127.88

APPLICATION FOR REIMBURSEMENT

Grant Program: Growing Greener I SMCRA AMD Water Quality Improvement Projects

(This section completed by Grantee)

Project Title: Snitz Creek No. 2, Quittpahilla Watershed
 Document #: C990000639 Vendor #: 758236
 Payable To (Grantee): Lebanon Valley Conservancy, Inc
 Point of Contact: Edward Gibble Phone Number: 717 821 2021 (cell)
 Partner Bank Type (e.g. BN01, BN02, etc.): BN04
 Invoice Period (Month, Day, Year): 07/01/2022 to 09/30/2022

EXPENDITURES:
 Total Grant Expenditures for this period: \$ 27,127.88
 Balance of Working Capital Before this Invoice: \$ 0-
 % Funds Expended (DEP Grants Center Will Complete): _____ %
 Match Contribution: \$ 0-
AMOUNT OF REIMBURSEMENT: \$ 27,127.88

All related backup to this invoice is stored in the electronic ESA file for audit purposes.

GRANTEE SIGNATURE:
 I declare the above to be a true and accurate statement.
 LVC BOD/PM 10/15/22
 Signature Title Date

NOTE: REIMBURSEMENT REQUEST WILL NOT BE PROCESSED FOR PAYMENT WITHOUT A PROGRESS REPORT AND SUPPLEMENTAL SHEET.

(This section to be completed by DEP Staff)

Approved by: _____ Title: <u>DEP Grants Center Management Staff</u> Date Approved: _____	Recommended Payment: \$ _____ Recommended by: _____ <small>Project Advisor Name</small> Date Recommended: _____
--	--

APPLICATION FOR REIMBURSEMENT – SUPPLEMENTAL SHEET

Document # C990000639

Invoice Period: July 1, 2022 to September 30, 2022

(Indicate month, day and year that work was performed.)

EXPENDITURES: (Attach invoices, receipts, logs, or other documentation)

A. Salaries/Benefits

	Name and/or Title	Hours	x	Rate	=
1.	<u>Executive Director LVC, Laurie Crawford</u>	_____		_____	_____
2.	_____	_____		_____	_____
3.	_____	_____		_____	_____
Subtotal					\$ _____

B. Travel*

1.	Car: <u>\$0.545</u> miles x _____ per mile =	\$ _____	
2.	Other (indicate): _____	\$ _____	
Subtotal			\$ _____

C. Equipment/Supplies (list)

1.	N/A _____	\$ _____	
2.	_____	\$ _____	
3.	_____	\$ _____	
Subtotal			\$ _____

D. Administrative (list actual expenses)

1.	Office Rent _____	\$ _____	
2.	Printing/Copying/Postage _____	\$ _____	
3.	Telephone/internet _____	\$ _____	
4.	Insurance _____	\$ _____	
5.	Accounting/Book Keeper LVC, Karen Gerhart, _____	\$ _____	
6.	Executive Director _____	\$ _____	
Subtotal:			\$ _____

E. Contractual Services (list contractor name)

1.	Clear Creeks Consulting (Prime Contractor) _____	\$27,127.88	
2.	Ellis Lee and Hostetter (Taxes, Audit, Payroll) _____	\$ _____	
3.	_____	\$ _____	
4.	_____	\$ _____	
Subtotal:			\$ 27,127.88

F. Construction (list company name)

1.	N/A _____	\$ _____	
2.	_____	\$ _____	
3.	_____	\$ _____	
4.	_____	\$ _____	
Subtotal:			\$ _____

*Limited to state rates unless otherwise noted in agreement

EXPENDITURES: (continued)

G. Other (list)

- 1. None \$ _____
- 2. _____ \$ _____

Subtotal: \$ _____

TOTAL GRANT EXPENDITURES: \$ 27,127.88

MATCH CONTRIBUTION:

	CASH	IN-KIND
A. Salaries/Benefits	\$ <u>Not Required</u>	\$ <u>Not Required</u>
B. Travel	\$ _____	\$ _____
C. Equipment/supplies	\$ _____	\$ _____
D. Administrative	\$ _____	\$ _____
E. Contractual Services	\$ _____	\$ _____
F. Construction	\$ _____	\$ _____
G. Other	\$ _____	\$ _____
Subtotal:	\$ _____	Subtotal \$ _____
		Total: \$ _____

EBB 10/15/22

Category	Date:	Task or Item	\$/mon	Units Invoiced	Description	Billing for Period
	10/15/2022			Units	Cost per Unit(Rate)	Grant Request
Salaries/Benefits-Grantee Staff Only		See time sheet		Hrs		
Executive Director		for Salary and Admin time		0.00	\$ 24.64	\$ -
Subtotal					\$ -	\$ -
Travel						
Miles				0	\$ 0.545	\$ -
Meals					\$ -	\$ -
Logging					\$ -	\$ -
Subtotal					\$ -	\$ -
Equipment & Supplies						
Subtotal					\$ -	\$ -
Administration				Months		
Lebanon Valley Conservancy				0	\$ 37,5000	\$ -
Office rent				0	\$ 57,5000	\$ -
Printing, copying, postage				0	\$ 39,7400	\$ -
Telephone, internet web				0	\$ 46,2500	\$ -
Insurance					\$ -	\$ -
Accounting Book Keeper of LVC		Book Keeping and Accounting for LVC (Unit:hrs)			\$ 22.40	\$ -
Executive Director		Added line item to move hrs from Salary to Admin for correction of		0.00	\$ 24.64	\$ -
Subtotal		Grant time category for rules per lineen B on 10/10/19			\$ -	\$ -
Contractual					Previously billed	
Contractor Salaries				1	\$ 5,600.00	\$ -
Clear Creeks Consulting (Prime Contractor)		1 Existing Conditions Survey and Base Map Preparation		1	\$ 3,500.00	\$ -
		3 Field Studies and Design Criteria		1	\$ 12,150.00	\$ -
		4 Preliminary Design		1	\$ 40,300.00	\$ 5,550.00
		5 Final Design, Design Report and Construction Documents		1	\$ 5,555.62	\$ 7,777.88
		6 Local, State and Federal Permitting			\$ -	\$ -
Environmental Planning and Restoration, Inc (Subcontractor #1)				1	\$ 400.00	\$ -
		Existing Conditions Survey and Base Map Preparation		1	\$ 8,280.00	\$ 13,800.00
Hydrologic and Hydraulic Analysis				1	\$ -	\$ -
Preliminary Design CADD				1	\$ -	\$ -
Final Design CADD, Erosion & Sediment Control Plans, H&H Report				1	\$ -	\$ -
Environmental and Cultural Assessments				1	\$ -	\$ -
Other Contractual				1	\$ 21,111.00	\$ -
Foothills Consulting (Subcontractor #2)		Field Run Topographic Survey and Survey Data Compilation		0	\$ 15.62	\$ -
Ellis Lee Hosseiter-Audit, IRS & State Filings					\$ -	\$ 27,127.88
Subtotal					\$ -	\$ -
Construction						
Materials					\$ -	\$ -
Labor					\$ -	\$ -
Subtotal					\$ -	\$ -
Other					\$ -	\$ -
Subtotal					\$ -	\$ -
Total						\$ -
Clear Creeks Contractual Total=	\$	27,127.88				
LVC amount on total invoice for	\$	-				
Salary, Admin & Contractual=	\$	27,127.88				
Total=	\$	27,127.88				\$ 27,127.88

1 Salary/Benefits \$ -
 2 Travel \$ -
 3 Equipment & Suppl \$ -
 4 Administration \$ -
 5 Contractual \$ 27,127.88
 6 Construction \$ -
 7 Other \$ -
 Total \$ 27,127.88

Edward B. Felt 10/15/22



CLEAR CREEKS CONSULTING

1317 Knopp Road, Jarrettsville, Maryland 21084

(410) 692-2164

October 7, 2022

Mr. Ned Gibble
Lebanon Valley Conservancy
752 Willow Street, Suite E
Lebanon, PA 17046

Re: Project – Snitz Creek 2
Invoice # 2022-14

Professional Services rendered from June 30, 2022 through September 30, 2022..

Task	Contract Budget	Percent Complete To Date	Amount this Billing	Amount Billed To Date
1 - Topographic Survey and Base Map Preparation	\$27,111.00	100%	\$0.00	\$27,111.00
2 - Hydrologic and Hydraulic Analysis	\$27,600.00	80%	\$13,800.00	\$22,080.00
3 - Field Studies and Design Criteria	\$3,500.00	100%	\$0.00	\$3,500.00
4 - Preliminary Design	\$12,150.00	100%	\$0.00	\$12,150.00
5 – Final Design and Construction Documents	\$57,000.00	80.4%	\$5,550.00	\$45,850.00
6 – Local, state & federal permit applications	\$23,778.00	64.7%	\$7,777.88	\$15,400.20
Subtotal	\$151,139.00	83.4%	\$27,127.88	\$126,091.20
Direct Expenses	Included	NA	NA	NA
Total	\$151,139.00	83.4%	\$27,127.88	\$126,091.20

% Complete 83.4%
Total Billed \$126,091.20
Total Remaining \$25,047.80

Total Invoice Amount \$27,127.88

Kindly remit payment to Clear Creeks Consulting at the above address within 30 days of the receipt of this invoice. If you have any questions please call us at (410) 692-2164.

*approved for Payment as soon as funds
are available from application for Reimbursement*
Edward B. Gibble
10-15-22

Snitz Creek Project #2 - Design and Permitting (WQIP Along the Mariner East 2 Pipeline)

TLVC Accounting of Invoices for payment for Snitz	Working Capital Provided=	Payments to Clear Creeks to date-->	Project Budget Total	% complete \$
10/15/2022		\$ 31,818.80		\$ 27,242.12
Clear Creeks invoice #	Amount Invoiced	Amount Paid by DEP	Used WC to pay CC, DEP	pd LVC on 12/15/20
invoice 1	26,611.00	1 \$26,611.00		
invoice 2	631.12	1 \$631.12		
No new invoices to date-on hold since 7/22/19 -7/12/20				
Invoice # 3 for work 6/26/19 through 7/20/19 was received 8/19/19 and not included in above.				
invoice 3	2,354.80	2 \$2,354.80		
No invoice for 2nd, 3rd & 4th qtr.				
invoice 4 (no invoice from CC, only LVC is submitting admin)				
Invoice 5 (none LVC only)				
Invoice 6	23,235.70	\$ 23,235.70		
Invoice 7	46,130.70			
Invoice 8	27,127.88			
Total		\$ 126,091.20	\$ 151,139.00	83%
TLVC Salary, Administration and Contractual for LVC invoice #				
Invoice 1	2,692.26	1 \$ 2,692.26		Invoice 1 \$ 29,934.38
invoice 2	754.13	2 \$754.13		Invoice 2 \$ 3,108.93
invoice 3	1,026.85	3 \$ 1,026.85		Invoice 3 \$ 1,026.85
No invoice for 2nd qtr				
Invoice 4	2,223.29	4 \$ 2,223.29		Invoice 4 \$ 2,223.29
Invoice 5	513.94			Invoice 5 \$ 513.94
Invoice 6	744.53			Invoice 6 \$ 23,980.23
# 6 is last				Invoice 7 \$ 46,130.70
				Invoice 8 \$ 27,128.88
Total		\$ 7,955.00	\$ 6,696.53	100%
Grand Total invoiced to DEP as 07/15/22		\$ 134,046.20	\$ 159,094.00	84%
Notes:				
We will be reimbursed 100% until reaching 85% of total project amount including WC of our billings to DEP. At project close out the remaining 15% will be paid.				
85% of	\$ 159,094.00		LVC Remaining=	\$ -
Signed Sales agree with Kralls on 1/4/22 with closing 4/22/22	135,229.90		CC Remaining =	\$ 25,047.80

SSS 10/15/22